

# Zukas General Information

## TIME OF EVENT

- Zukas Hilltop Barn conducts one event at a time, except for December during the busy holiday season. This provides you with an exclusive event. This allows our guests to have flexible start times. All events are contracted for a maximum duration of 5 hours, unless previous arrangements have been confirmed in writing by Zukas Hilltop Barn management.
- Florists, musicians, etc. will have access to the property 2 hours prior to the event.
- All events end by 11:00 p.m.

## MASS. ORDINANCES

### LIQUOR

- The legal drinking age in the state of Massachusetts is 21 years. Zukas Hilltop Barn strictly adheres to this ordinance and reserves the right to ask for identification with proof of age for any guest.
- Zukas Hilltop Barn bar service is not open prior to your event, and will close 1/2 hour before the end of your event. Mass. Liquor Control Board regulates the sale and service of alcoholic beverages. Zukas Hilltop Barn is responsible for the administration of those regulations.
- We reserve the right to limit and control the amount of alcoholic beverages consumed by all guests.
- A bartender and full liquor bar set up is included in your rental fee. We do not sell shots, and do not limit open bars to beer and wine only.
- No outside alcoholic beverages are allowed. This includes table favors and/or car coolers. Management reserves the right to remove any persons not following MA liquor codes. No drinks on dance floor or bare feet allowed.
- No sparklers.
- No S'mores at fire pit.

### WINE SERVICE

We recommend that you make one red wine and one white wine selection. Our wait staff will offer each guest both wines and serve their preference during dinner. Wine service is charged by the total bottles that are opened with a 20% house charge.

### CASH BAR

A cash bar is when guests would pay for their own drink.

## OPEN BAR

Open bar is charged by consumption. Guests order their drink and it is put on a tab. The tab is totaled at the end of the designated time, and an 18% house charge is added to the total. This is paid at the end of the event with a reserved credit card.

## BRIDAL PARTY TAB

This is when the bridal party and/or immediate family members put their drinks on a tab for the designated time and is paid with a reserved credit card at the end of the event. We reserve the right to limit and control the amount of alcoholic beverages consumed by all guests at any time.

## BAR PRICING

Domestic Beers .....	\$4.00
Imported Beers .....	\$5.00
House Wine .....	\$7.00
Premium Mixed Drinks .....	\$7.00
Top Shelf Drinks .....	\$8.00
Sodas .....	\$2.00
Juices .....	\$2.00

## BRIDAL SUITE

A two room bridal suite with a fireplace & Jacuzzi can be provided to get ready prior to the wedding or for the beginning of an unforgettable honeymoon. Bridal Suite is \$200 per night. Check-in is 2:00 p.m. and check-out is 10:00 a.m.

## MENUS

Zukas Hilltop Barn uses only the freshest ingredients when preparing food for your event. Please submit your event menu selections no later than 2 months prior to your event. We are happy to assist you through this process and make recommendations as necessary.

### **Chair Treatments (Prices are per chair)**

- Ivory Cut Lace Chair Shaw .....\$2.00
- Ivory or Hot Pink Imperial Stripe Chair Bow.. \$2.00
- Plum Damask Chair Bow.....\$2.00
- Black Chair Bow .....\$2.00
- Printed Chair Bow (red, apple green, black, aqua)....\$2.00
- Table Runners .....\$5.00

### **Other Rental Ideas**

- Votives (recommend 3 per table) .....\$1.00 each
- 12" Mirror base for centerpieces .....\$4.00 each
- Centerpiece Votive Trees .....\$30.00 each

### **DECORATIONS**

You want to celebrate so you want to decorate, and we can appreciate that. However, all decorations and displays are subject to approval by Zukas Hilltop Barn Management. Due to the preservation of our farm, nothing may be tacked, pinned, taped, etc. to the walls, ceilings, doors or floors. Wire, ribbons, or pipe cleaners can be used on the gazebo and trellis area only. Decorations are to be removed at the end of your event. We are not to be held accountable for any equipment, materials, garments, and or products brought into Zukas Hilltop Barn.

### **WEATHER**

A decision regarding the relocation of outdoor ceremonies during inclement weather will be made in consultation with the Management 2 hours prior to the event start time.

### **CANCELLATIONS**

- All cancellations must be made in writing.
- All deposits and payments made up to the cancellation are nonrefundable and serve as the Cancellation Fee.
- Cancellations 30 days or less, 50% total invoice due. 1 week or less total invoice due.

### **HANDICAP ACCESSIBILITY**

All areas of Zukas Hilltop Barn are handicap accessible with the exception of the Bridal Suite & Spa.

### **RESPECT**

We are able to provide these services due to the support of our customers who have always shown respect for our property, our neighbors, and have adhered to our terms and conditions. We are confident that this will continue as we work together with our new clients for the upcoming wedding season(s).

### FINAL GUEST COUNT GUARANTEES

- Final quantity for each entrée is due 2 weeks prior to the event.
- Counts may not be lowered; any additional meals may be added 3 days prior to the event not to exceed 10% of the total.
- Seating chart is due one week prior to the event.
- Food for all events must be prepared and provided by Zukas Hilltop Barn. However, we do understand that certain types of events are traditional in nature, and therefore allow the following items from off premise: Wedding, Birthday, and Shower Cakes. Please consult with our staff should you have any further inquires, this would require permission prior to the event. There is a \$2.00 per guest cutting fee for all off premise cakes and or desserts.
- Any unconsumed food & beverages supplied by Zukas Hilltop Barn may not be removed from the designated function area upon completion of your event.

### VENDORS

It will be our pleasure to provide you with a list of credible vendors with whom we have sound relationships to compliment your event. These include florists, transportation, entertainment, etc. This complete list is posted on our website [www.zukas.com](http://www.zukas.com)

### ENHANCEMENTS

Based on the type of event you are hosting, we can provide a variety of creative enhancements to make our occasion even more memorable. These include, but are not limited to, Uplighting in Tent, Ice Sculptures, Special Linens, and Chair



### LINENS AND CHAIR TREATMENTS

Zukas Hilltop Barn uses crisp, ivory linens for all events including ivory napkins. Should you wish to have a different style or color, we offer many choices:

#### **Table Overlays 84" square linen (on top of 132" ivory underskirt)**

\$12.00 per table, choice of

- Ivory Imperial Stripe
- Ivory Embroidered with Cut Lace corners
- Plum, Gold and Burgundy Damask
- Chocolate Brown
- Lavender, Sage, Brown & Turquoise pintuck full length underskirts are available for \$10.00 per table.
- Ivory, Black & Copper house linens are included in rental fee

#### **Coordinating Napkins .50¢ each**

- Ivory or Hot Pink Imperial Stripe
- Ivory Embroidered
- Colored Napkins