

Zukas General Information

We are pleased that you have chosen to host your event at Zukas Hilltop Barn. Please review the following information carefully as it will help both yourself and our staff to ensure the success of your event.

TIME OF EVENT

- Zukas Hilltop Barn conducts one event at a time, except for December during the busy holiday season. This provides you with an exclusive event. This allows our guests to have flexible start times. All events are contracted for a maximum duration of 5 hours, unless previous arrangements have been confirmed in writing by Zukas Hilltop Barn management.
- Florists, musicians, etc. will have access to the property 2 hours prior to the event.

MASS. ORDINANCES

LIQUOR

- The legal drinking age in the state of Massachusetts is 21 years. Zukas Hilltop Barn strictly adheres to this ordinance and reserves the right to ask for identification with proof of age for any guest.
- Zukas Hilltop Barn bar service is not open prior to your event, and will close 1/2 hour before the end of your event. Mass. Liquor Control Board regulates the sale and service of alcoholic beverages. Zukas Hilltop Barn is responsible for the administration of those regulations.
- We ask for your cooperation in enforcing the law by not bringing any alcoholic beverages onto the premises from outside sources. We reserve the right to limit and control the amount of alcoholic beverages consumed by all guests.
- A bartender and full liquor bar set up is included in your rental fee. We do not sell shots, and do not limit open bars to beer and wine only.
- No outside alcoholic beverages are allowed. This includes table favors and/or car coolers. Management reserves the right to remove any persons not following MA liquor codes. No drinks on dance floor or bare feet allowed.

WINE SERVICE

We recommend that you make one red wine and one white wine selection. Our wait staff will offer each guest both wines and serve their preference during dinner. Wine service is charged by the total bottles that are opened with an 18% house charge.

CASH BAR

A cash bar is when guests would pay for their own drink.

OPEN BAR

Open bar is by consumption. Guests order their drink and it is put on a tab. The tab is totaled at the end of the designated time, and an 18% house charge is added to the total. This is paid at the end of the event with a reserved credit card.

BRIDAL PARTY TAB

This is when the bridal party and/or immediate family members put their drinks on a tab for the designated time and is paid with a reserved credit card at the end of the event. We reserve the right to limit and control the amount of alcoholic beverages consumed by all guests at any time.

BAR PRICING

Domestic Beers	\$3.50
Imported Beers	\$4.50
House Wine	\$6.00
Premium Mixed Drinks	\$6.00
Top Shelf Drinks	\$7.00
Sodas	\$1.50
Juices	\$1.50

BRIDAL SUITE

A two room bridal suite with a fireplace & Jacuzzi can be provided to get ready prior to the wedding or for the beginning of an unforgettable honeymoon. Bridal Suite is \$200 per night. Check-in is 2:00 p.m. and check-out is 10:00 a.m.

MENUS

Zukas Hilltop Barn uses only the freshest ingredients when preparing food for your event. Please submit your event menu selections no later than 2 months prior to your event. We are happy to assist you through this process and make recommendations as necessary.



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FINAL GUEST COUNT GUARANTEES

- Final quantity for each entrée is due 2 weeks prior to the event.
- Counts may not be lowered; any additional meals may be added 3 days prior to the event not to exceed 10% of the total.
- Seating chart is due one week prior to the event.
- Food for all events must be prepared and provided by Zukas Hilltop Barn. However, we do understand that certain types of events are traditional in nature, and therefore allow the following items from off premise: Wedding, Birthday, and Shower Cakes. Please consult with our staff should you have any further inquires, this would require permission prior to the event. There is a \$1.50 per guest cutting fee for all off premise cakes and or desserts.
- Any unconsumed food & beverages supplied by Zukas Hilltop Barn may not be removed from the designated function area upon completion of your event.

VENDORS

It will be our pleasure to provide you with a list of credible vendors with whom we have sound relationships to compliment your event. These include florists, transportation, entertainment, etc. This complete list is posted on our website www.zukas.com

ENHANCEMENTS

Based on the type of event you are hosting, we can provide a variety of creative enhancements to make our occasion even more memorable. These include, but are not limited to, Up-lighting in Tent, Ice Sculptures, Horse & Carriage, Special Linens, and Chair Treatments. Any of these services are due with your February Rental Fee, so we may secure these services during the ensuing times of the year.

LINENS AND CHAIR TREATMENTS

Zukas Hilltop Barn uses crisp, ivory linens for all events including ivory napkins. Should you wish to have a different style or color, we offer many choices:

Table Overlays 84" square linen (on top of 132" ivory underskirt) \$10.00 per table, choice of

- Ivory Imperial Stripe
- Ivory Embroidered with Cut Lace corners
- Plum, Gold and Burgundy Damask
- Chocolate Brown
- Lavender, Butter, Sage & Brown full length underskirts are available for \$10.00 per table.
- Ivory, Black & Copper house linens are included in rental fee

Coordinating Napkins .50¢ each

- Ivory or Hot Pink Imperial Stripe
- Ivory Embroidered
- Colored Napkins

Chair Treatments (Prices are per chair)

- Ivory Cut Lace Chair Shaw \$2.00
- Ivory or Hot Pink Imperial Stripe Chair Bow \$2.00
- Plum Damask Chair Bow \$2.00
- Black Chair Bow \$2.00
- Ivory Imperial Stripe Chair Covers \$5.00
- Table Runners \$5.00

Other Rental Ideas

- Votives (recommend 3 per table) \$1.00 each
- 12" Mirror base for centerpieces \$4.00 each
- Centerpiece Votive Trees \$30.00 each
- 6' Votive Tree \$200.00 pair

DECORATIONS

You want to celebrate so you want to decorate, and we can appreciate that. However, all decorations and displays are subject to approval by Zukas Hilltop Barn Management. Due to the preservation of our farm, nothing may be tacked, pinned, taped, etc. to the walls, ceilings, doors or floors. Wire, ribbons, or pipe cleaners can be used on the gazebo and trellis area only. Decorations are to be removed the day of the event. We are not to be held accountable for any equipment, materials, garments, and or products brought into Zukas Hilltop Barn.

WEATHER

A decision regarding the relocation of outdoor ceremonies during inclement weather will be made in consultation with the Management 2 hours prior to the event start time.

CANCELLATIONS

- All cancellations must be made in writing.
- All deposits and payments made up to the cancellation are nonrefundable and serve as the Cancellation Fee.
- Cancellations 30 days or less, total invoice due.

HANDICAP ACCESSIBILITY

All areas of Zukas Hilltop Barn are handicap accessible with the exception of the Bridal Suite & Spa.

RESPECT

Zukas Hilltop Barn is a family owned and operated establishment. We take great pride in providing each client with our attention to detail, scenic and pristine grounds and excellent food and service.

We are able to provide these services due to the support of our customers who have always shown respect for our property, our neighbors, and have adhered to our terms and conditions. We are confident that this will continue as we work together with our new clients for the upcoming wedding season(s).

*Zukas Hilltop Barn looks forward to working with you on your special event.
Our professional staff strives to exceed your expectations, to make your event a joyous memory.*